



Emerge212 Boutique Office Space at 28 West 44th Street accommodates your business with style, efficiency and a comprehensive Menu of Services. We pride ourselves on offering you the latest in Technology. Highlights include:

CONFERENCE ROOMS & CATERING

- Executive boardrooms and conference rooms available for rental by the hour or day
- Comprehensive catering services, from hassle-free business lunches to ice-cold beverage selections
- Supplies and amenities for productive meetings (white boards, easels, wall Post-Its, etc.)

OFFICE

- Building ID cards and personal key cards for your individual office
- All utilities
- Nightly trash removal and housekeeping
- Additional furniture for a customized office

TECHNOLOGY & TELECOMMUNICATIONS

- Polycom HDX Room Systems Video Conferencing
- 100 Mbps Internet connectivity with 20Mbps redundancy
- Gigabit LAN connection
- Support staff: desktop support available
- Server rack room space
- Telephones: Cisco Phones
- 212-direct dial
- Live operator or interactive call answering
- Network and local printing; network scanning

BUSINESS SERVICES & MAIL/SHIPPING

- Copy services (black & white, color)
- CD/DVD copying
- Document presentation services (binding)
- Facsimile services (incoming/outgoing, personal fax/analog line)
- Full-service mail handling/package delivery service; door-to-door mail delivery (USPS, Bulk Mail, FedEx, local messenger)
- Office supply ordering

STAFFING

Temporary staffing assistance: data entry, typing (Word and Excel) and graphics (PowerPoint, charts, etc.)

28 West 44th Street
New York, NY 10036

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